



Dayforce Cares Canada Required Document Instructions:

1. Provide all **REQUIRED** supporting documentation. Failure to provide supporting documentation will result in application processing delays. Applications are complete once we have reviewed your application and confirmed we have received all supporting documents
 - a. **REQUIRED:** The recipient's Canadian birth certificate, Indian Status Card, permanent resident card or passport. Please see examples on Page 2
 - b. **REQUIRED:** The most recent year's Canada Revenue Agency (CRA) Notice of Assessment for ALL adults in the household (over 18 years of age). We do not accept Tax Filings or alternate documents. Please see example on Page 3
2. Remove or black out any personal information such as Social Insurance Number (S.I.N.) from the documentation.

Granting Policies:

- Recipient must have a permanent citizenship or be a permanent resident of Canada.
- Applications will not be processed without proof of annual household income. If you do not have your most recent Canada Revenue Agency Notice of Assessment, contact CRA at 1-800-267-6999, or review <http://www.cra-arc.gc.ca/tx/ndvdl/tpcs/ncm-tx/ssmnt-eng.html>

CRA Notice of Assessment Page 2 – needs to show line 15000 (Total Income). CRA NOA required for EACH adult (over 18) in the household.

Tax assessment

We calculated your taxes using the amounts below. The following summary is based on the information we have or you gave us.

We may review your return later to verify income you reported or deductions or credits you claimed. For more information, go to [canada.ca/review-revision](#). Keep all your slips, receipts, and other supporting documents in case we ask to see them.

Summary

Line	Description	\$ Final amount	CR/DR
15000	Total income	18,000	
23600	Net income	17,050	
26000	Taxable income	17,050	
35000	Total federal non-refundable tax credits	1,650	
61500	Total provincial non-refundable tax credits	1,200	
42000	Net federal tax	55.00	
42800	Net provincial tax	16.00	
43500	Total payable	71.00	
43700	Total income tax deducted	2,209.80	
48200	Total credits	2,209.80	
	Total payable minus Total credits	2,138.80	CR
	Balance from this assessment	2,138.80	CR
Direct deposit		2,138.80	CR